

**RANKEN JORDAN  
VOLUNTEER JOB DESCRIPTION**

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**POSITION/JOB TITLE:** REHAB VOLUNTEER

**DATE:** 02/15/2019

**DEPARTMENT:** Therapy/PHRS

**REPORTS TO:** Volunteer Manager and/or Therapy & PHRS Staff

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**Volunteer Objective:** To assist in the operations of the Therapy/PHRS department.

**Therapy/PHRS Department Objective:** The Therapy and PHRS Departments are committed to providing rehabilitation and promoting holistic wellness, education, and independence while guiding children along their individual pathway of recovery.

**Duties & Responsibilities:**

- Assist Therapy/PHRS staff with set-up and clean-up of sessions.
- Wipe-down and clean all Therapy/PHRS equipment and toys.
- Protect patients, staff, and volunteers by adherence to Infection Control and Emergency policies for Gyms and Pool.
- Assist Therapy staff in transporting patients to and from the Therapy gyms.
- Provide sibling support for families when caregiver therapy training is required.
- All other special projects and duties as assigned by the Volunteer Manager or Therapy/PHRS staff.

**Time Commitment:**

- Minimum of one consistent weekly shift of two hours.

**Qualifications (in addition to overall Volunteer criteria):**

- Rehab Volunteers must be self-starters, feel comfortable asking questions, operate independently with minimal or little supervision at times. Display patience and maturity as there can be down time in-between sessions. Have a positive attitude, an acute sense of awareness for surroundings and patients, and a willingness to learn and do what is needed. Abide by all Volunteer, Patient Supervision and Interaction, Confidentiality, HIPPA, Health, Safety, Corporate Compliance, Occurrence Reports, and Emergency Code Procedures and Policies required.

**Physical Demands:** These include stooping, kneeling, crouching, reaching, grasping, pulling, pushing, standing, carrying, and lifting of light loads (up to 35 lbs.), as necessary for patient care.

**Benefits:**

- Making a difference in a child's life
- Being a part of a team focused on improving the physical and emotional well-being of children with special needs
- Continuing education
- Gaining experience in a non-profit organization and, more specifically, a pediatric hospital
- Earning the ability to note your dedication and commitment to goodhearted deeds on your resume or job application
- Being recognized for their service to Ranken Jordan at the annual Volunteer Recognition dinner
- Improving self-esteem and overall health, which research has shown is a benefit of doing charitable work

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**Volunteer Signature**

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**Date**

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**Volunteer Manager Signature**

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**Date**